TOPPERS HUB
ACADEMY

CBSE FOUNDATION BOOSTER

Class 11 Accountancy

Foundation One-Liner Notes

A free study resource by **Toppers Hub Academy**
Founder & Director: **Mrs. Neeru Nanda**
20 years • 10,000+ students • 500+ toppers • 5.0★ on Google
1945 P, Sainik Colony, Sector 49, Faridabad, Haryana 121001
Call / WhatsApp: +91 98916 12831 (9891612831) • toppershubacademy.odoo.com

Basic Concepts

- Accounting is the process of recording, classifying, summarising and interpreting transactions.
- Double entry system: every debit has an equal and opposite credit.
- Accounting equation: Assets = Liabilities + Capital.
- The accounting cycle: Journal → Ledger → Trial Balance → Final Accounts.

The Golden Rules

- Personal account: debit the receiver, credit the giver.
- Real account: debit what comes in, credit what goes out.
- Nominal account: debit expenses and losses, credit incomes and gains.
- Modern rules use Assets, Liabilities, Capital, Income and Expenses.

Key Topics

- Depreciation methods: Straight Line Method (SLM) and Written Down Value (WDV).
- A Bank Reconciliation Statement reconciles the cash book with the pass book.
- A Trial Balance checks the arithmetical accuracy of the ledger.
- Bills of exchange: drawer, drawee and payee are the three parties.
- Rectification of errors: correcting mistakes before final accounts.