



TOPPERS HUB
ACADEMY

SCORING SKILLS

Exam Skills

Answer Presentation & Handwriting Guide

A free study resource by **Toppers Hub Academy**

Founder & Director: **Mrs. Neeru Nanda**

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1945 P, Sainik Colony, Sector 49, Faridabad, Haryana 121001

Call / WhatsApp: +91 98916 12831 (9891612831) • www.topperhubacademy.com

Why Presentation Matters

- Neat, well-structured answers score better and faster.
- Examiners reward clarity, headings and to-the-point content.
- Good presentation reduces the chance of losing easy marks.
- Legible handwriting leaves a strong first impression.

Structuring Your Answers

- Underline keywords and key terms.
- Use headings, sub-points and bullet points where allowed.
- Draw neat, labelled diagrams with a pencil and ruler.
- Answer exactly what is asked – avoid unnecessary length.

Improving Handwriting

- Maintain uniform letter size and spacing.
- Write on the line and keep margins clean.
- Practise a few lines daily to build speed and neatness.
- Manage time so the last answers are as neat as the first.

Want personalised exam-skills coaching? Talk to our mentors.

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